

Conference and Meeting Room RATE GUIDE



At The Crown Hotel, we offer the following inclusive packages and rates for 24 hour and 8 hour conferences. These can be tailored to suit your individual requirements which we would be happy to discuss with you.

24 Hour Delegates Rates

- Overnight accommodation
- Complimentary wifi
- Cumbrian breakfast
- Executive accommodation for conference organiser
- Three servings of tea/coffee
- Designated Conference Co-ordinator leading up to your event
- Choice of lunch options
- Three course dinner and coffee
- Cordials and bottled water
- Free car parking for all delegates
- Main meeting room hire
- Partner stays free (no charge for accommodation or breakfast)
- Free use of Spa
- Facilitators Toolkit with name cards, pencils and notepads
- Free use of in-house visual equipment

24 hour delegate rate £145

Delegate rates based on a minimum of eight people. Rates include VAT

8 Hour Delegates Rates

- Three servings of tea/coffee
- Free car parking for all delegates
- Choice of lunch options
- Main meeting room hire
- Cordials and bottled water
- Free use of in-house visual equipment
- Designated Conference Co-ordinator leading up to your event
- Facilitators Toolkit with name cards, pencils and notepads
- Complimentary wifi

8 hour delegate rate £45

Delegate rates based on a minimum of eight people. Rates include VAT

Free use of in-house Audio Visual Equipment

Our delegate rates include the use of in-house audio equipment in your main meeting room

This equipment comprises

- Flipchart
- Pens
- Overhead projector and screen
- 35mm slide projector
- DVD player and flat screen monitor
- LCD projector
- Conference call telephone

Terms and Conditions

Full terms and conditions will be provided by the hotel once confirmation of reservation is received.

These will protect both parties and cover charges and payment, Amendments and cancellation by the client amendment or cancellation by the hotel. Clients use of hotel, plus arrival and departure. Insurance and liability, Emergency evacuation. General terms and condition.



Crown Hotel,
Wetheral, Carlisle,
Cumbria, CA4 8ES (UK)

T 01228 561888

info@crownhotelwetheral.co.uk



hotel facilities

The Crown Hotel is a short drive/train journey from Carlisle - accommodation comprises 51 bedrooms including suites and 2 self-contained cottages all furnished in a tasteful style.

All accommodation includes:

- En-suite bathrooms
- FREE Wi-fi
- Flat screen tv with satellite channels
- Hospitality trays
- Hairdryer
- Direct dial telephone & modem
- Full Leisure Centre facilities
- Iron and Ironing Board
- Trouser press
- Radio alarm clock
- Sewing kit & shoeshine cloth
- Non-smoking
- In Room safe



Directions

From the M6 Travelling North
Leave M6 at Junction 42. At the roundabout at the top of the slip road, take the third exit, the B6263, signed Wetheral. Stay on this road for about two miles, passing through Cumwhinton, until you reach Wetheral. Just after the village green, turn right by the general store. Take the next left turn into the hotel car park

From the M6 Travelling South
Leave M6 at Junction 43. At the roundabout at the top of the slip road, take the A69 towards Brampton and Newcastle. After about three quarters of a mile, turn right onto the B6263 to Wetheral. Once in the village, turn left at the village store, before the village green. Take next left into the hotel car park.



conference facilities

Garden Suite

This large bright room has air conditioning with access to a private bar and is ideal for conferences, product launches, weddings and functions. The room opens out onto our landscaped gardens and patio area. Boardroom 54; Theatre 130

Garden Room One/Two

Bright spacious rooms with views of our beautiful landscaped gardens and outdoor patio area. A private bar is available if required. One: Boardroom 30; Theatre 70
Two: Boardroom 18; Theatre 50

Loweholme

A bright room ideal for meetings, working lunches or for use as a syndicate room. Boardroom 16; Theatre 30

McLaren

This bright and airy room situated at the front of the hotel can be used as a lounge with comfortable sofas for an informal meeting or boardroom style for a more formal meeting. It is also ideal as a syndicate room or for private dining. Boardroom 17; Theatre 25

Holmegate

Holmegate can offer an ideal setting for smaller boardroom meetings and is also a private function bar ideal for weddings, functions and conference events. This room can also be used as a syndicate room. Boardroom 14.

Edenbank

Edenbank is a bright meeting room ideal for small meetings and presentations, syndicates, interviews or training. Boardroom 4.

Business Centre available for photocopying and faxing.



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Events Suite Layout

Boardroom and Open Square: Appropriate for interactive discussions and note-taking sessions.

U-Shape: Appropriate for groups of fewer than 40 people. These are best for interaction with a leader seated at the head of the setup. Audiovisual equipment is usually set up at the open end of the seating.

Ovals and Rounds: Generally used for meals and sessions involving small group discussions. A five-foot-round table seats eight people comfortably. A six-foot round table seats 10 people comfortably.

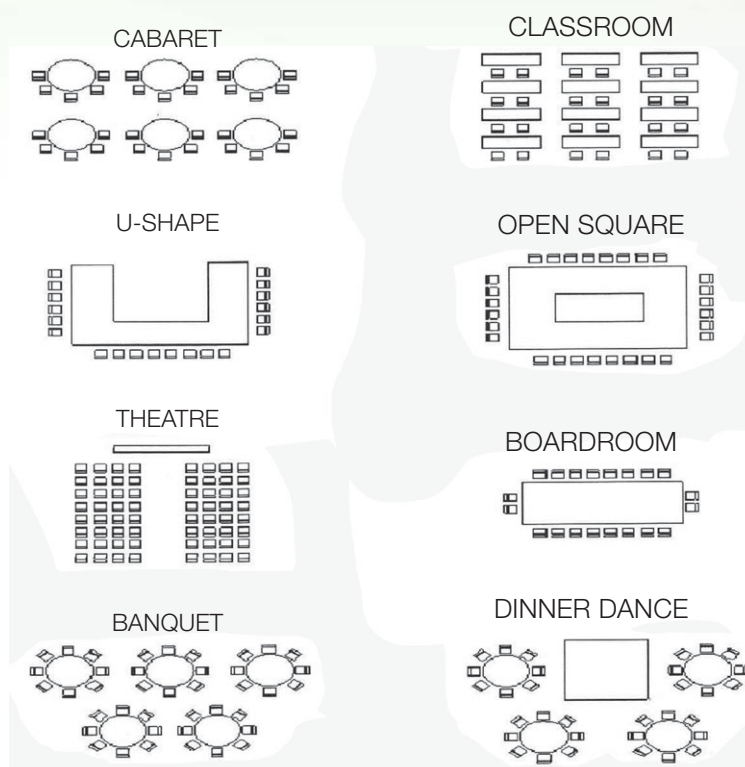
Theatre: Appropriate for large sessions and short lectures that do not require extensive note taking. This is a convenient setup to use before breaking into discussion or role-playing groups because chairs can be moved.

Classroom: The most desirable setup for medium to large-size lectures. This configuration requires a relatively large room. Tables provide attendees with space for spreading out materials and taking notes.

Reception: Seating is arranged with chairs set up in various locations of the room with tall and/or short cocktail tables. Generally 4 chairs are placed at each short cocktail table. Food may be presented on small buffet tables or served by waiters. The reception may precede a meal function.

Banquet: Generally used for meals and sessions involving small group discussions. Round tables can accommodate up to 10 guests depending on the size of the table.

Cabaret: Round tables with half seating for all delegates to face facilitator and audio equipment.



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